

Application checklist – DENMARK

For application to **ALL institutions**, please send the following documents to info@daniaitovabbtanulas.dk :

1. **KOT application form (page 1-2)** – You have to fill in a separate application form for all institutions/programmes.
2. **KOT priority form** – only one priority form to the “First Priority” institution
3. **Europass CV with photo** – it can be the same for all institutions. Please send your CV to us only once.
4. **Motivation letter** – if you apply to more than one institution, please write a different appropriate motivation letter to all of them.
5. **Documentation for English skills** – if you have an at least B2 level English test, please send it to us. If you need to attend further tests, we will contact you after we receive your application. We organise **FREE English tests!**
6. **Transcript of records (Upper Secondary Level Education)** – please send a copy of your transcript of grades (high school, year 9,10,11 and 12). Year 12 can be sent later. Please send it only once! (Bizonyítvány másolat or Foaia de matricula)
7. **Transcript of records (University Level Education)** – if relevant (if you apply for a top-up programme)
8. **Final Upper Secondary Education diploma** – it can be sent later
9. **Documentation for work experience (Employer declaration form)** – if you have any relevant work experience
10. **Admission assignment** – if relevant (Fashion Design, E-Design)
11. **Documentation for Math** – if relevant (Mechanical Engineering, Civil Engineering)

Please do NOT send documents not mentioned above!

You can send your documents separately. We read your papers before forwarding to the institutions! If there is anything you need to change, we will let you know!

Please send your application to us before the 5th of March! We will organise English tests in Budapest between 9-11 March 2012.

According to the needs, additional English tests will be organised in different locations.

Final application deadline is 15th of March 2012. Please make sure that you send your application to us before that date.

You will receive an “Admission letter” or “Conditional admission letter” from the institution after the 15th of March 2012.

For further information please contact us:

E-mail: info@daniaitovabbtanulas.dk

Skype: education_in_denmark

Please follow updates on our website and Facebook page:

www.daniaitovabbtanulas.dk

www.facebook.com/daniaitovabbtanulas

Please also join our special Facebook group for 2012 applicants: “Dániai továbbtanulás 2012”

<http://www.facebook.com/#!/groups/120821234688804/>